

# OREGON ASSOCIATION OF WATER UTILITIES

935 N. Main St., Independence, OR 97351 ♦ Phone: (503) 837-1212 ♦ Fax: (503) 837-1213 ♦ [www.oawu.net](http://www.oawu.net)

## Developing Your Operations and Maintenance Manual

**Date:** August 4, 2020

**Location:** **Turner Fire District**

Training Room

**(Park in the gravel between the building and creek, please do not block the roll-up doors.)**

7605 3<sup>rd</sup> St.

Turner, OR 97392

**Time:** **8:30 a.m. – 12:30 p.m.**

**Cost:** \$175

**CEUs:** 0.4 Total Water/Wastewater/ 0.2 OS CEUs – ESAC #4032

**Course Description:** This class will assist the water and wastewater system operator in outlining the specific points in developing the draft of the operations and maintenance manual. Step by step, each attendee will create their draft as it relates to their utility system during class, completing the document with a series of e-files at their home location.

**Instructor:** Tim Tice, Jason Green – OAWU Staff

**REGISTRATION POLICY:** OAWU reserves the right to cancel this class within 7 days prior to the class date for lack of registrations. **No Refunds** will be issued and **Registrants will be billed** who fail to attend and do not give a 7 day prior notice.

**CONFIRMATION POLICY:** Please make a copy of your registration form to keep as confirmation or contact OAWU at (503) 837-1212 to request confirmation.

web

### **OAWU Registration Form**

**Developing Your O&M Manual** August 4, 2020 Turner  
(Includes USB Thumb/Flash Drive with Document e-files)

Name: \_\_\_\_\_ W Cert. # \_\_\_\_\_ WW Cert. # \_\_\_\_\_

Name: \_\_\_\_\_ W Cert. # \_\_\_\_\_ WW Cert. # \_\_\_\_\_

City/System Name: \_\_\_\_\_

System Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

System Phone: \_\_\_\_\_ System E-mail: \_\_\_\_\_

☐ Payment Enclosed

☐ Please Bill

☐ P.O. # \_\_\_\_\_

If paying by credit card, please use PayPal online at [www.oawu.net](http://www.oawu.net) or call the OAWU office for processing and receipt.

☐ Email receipt to \_\_\_\_\_ ☐ Fax receipt to fax # \_\_\_\_\_

**Please return to OAWU: email: [office@oawu.net](mailto:office@oawu.net) or mail: 935 N. Main St., Independence, OR 97351 or Fax: (503) 837-1213**